

PRINCIPAL OF THE YEAR

Application Form – 2006-2007

A Center Principal of the Year for high school **and** middle level will be selected from each of the twelve Centers of the MASC organization providing appropriate candidates are nominated. Recipients will be selected by the MASC Board of Delegates. (No Board member may participate in his/her Center's selection if his/her principal is a candidate.) Recognition of the recipients from each Center will take place at the state conference. If a principal has been selected as a Center Principal in the previous five (5) years, they cannot be considered this year. (A list of previous winners is available on our website.)

APPLICATION PROCESS (NEW FOR 2006-2007)

The candidate must be serving as a principal for a MASC member and must be a current member of MASSP.

The following documents must be included in the submitted application:

1. **COVER PAGE**
 - a. Please complete the COVER PAGE document contained in this application. Missing information will disqualify the candidate.
 - b. The Cover Page should be the **FIRST** page of the **stapled** application packet. Please **DO NOT** place applications in folders, bindings, or anything else "special" – a stapled packet is all we want. Creativity and presentation do not enhance the candidate's possibility of being honored with this award.
2. **APPLICATION SHEETS**
 - a. Fill out the application sheets to the best of your ability or have the candidate complete them him/herself if this is not a surprise recommendation.
 - b. Any incomplete or missing Application Sheets will result in the applicant being disqualified.
3. **RECOMMENDATION FROM EXECUTIVE BOARD**
 - a. Each nominee must have a recommendation letter from the student council's Executive Board (from one member of the Board is sufficient). The student(s) should write on why this adviser should be awarded the Principal of the Year Award. Please include specific activities/projects/actions that make this adviser stand out above the rest. Be specific and provide evidence/examples.
 - b. The recommendation letter is limited to one page and must be typed, double-spaced, and signed by at least one Executive Board member.
4. **RECOMMENDATION FROM ADVISER**
 - a. Each nominee must have a recommendation letter from the student council adviser. The adviser should write on why this principal should be awarded the Principal of the Year Award. Be specific and provide evidence/examples of the principal's work/efforts/successes.
 - b. The recommendation letter is limited to one page and must be typed, double-spaced, and signed by the adviser.
5. **CANDIDATE'S LETTER**
 - a. Each nominee must compose a letter on the importance of student leadership in schools, and more importantly, the importance of their own school's student council within that school.
 - b. The candidate's letter is limited to one page, typed, and must be signed.
6. **DEADLINE**
 - a. All applications must be **POSTMARKED** by February 23, 2007
 - b. Applications must be mailed to MAHS:
1001 Centennial Way, Suite 100, Lansing, MI 48917

QUESTIONS? Contact Kadi Pojeta, Assn Coordinator: 517-327-5315, kadip@michiganprincipals.org

**MASC PRINCIPAL OF THE YEAR AWARD
2006-2007 APPLICATION/NOMINATION FORM**

COVER PAGE

**Please print clearly or type the information below. Feel free to re-type this page if needed.
All information contained on this page must be typed onto your new page, in the same order
as it appears here. No additional information may be added.*

Candidate's Name (First & Last): _____

School Name: _____

School City: _____

Years in education (includes all schools): _____

Years as Principal at above school: _____

Years as a Principal TOTAL (includes other schools): _____

Other Leadership Positions in School AND Community (please list):

Nominated by: _____

Nominator's Phone: _____

Nominator's Email: _____

Attach photograph of candidate here.
This should be a recent photo of ONLY the candidate.
School photos work the best!



MASC PRINCIPALS OF THE YEAR AWARD 2006-2007 APPLICATION/NOMINATION FORM

APPLICATION PAGE

**Please print clearly or type answers. Feel free to re-type this page in its entirety. You must include all questions, provide us with a similar format, and leave the exact order of questions the same.*

1. List the leadership activities/events your principal endorses at your school.

2. Has the nominee made any major school changes, leadership opportunities, or structural adjustments to your school? Please list each and explain what each one entailed.

3. List any other awards/recognition/commendations the nominee has received.

4. List any additional school or community activities the candidate takes part in.

5. List the MASSP/MAHS/MASC events/activities the candidate has participated in.
