



# National Junior Honor Society Greenville Middle School Chapter Bylaws

The bylaws for the Greenville Middle School Chapter of the National Junior Honor Society are designed to implement The Constitution of the National Junior Honor Society. These bylaws are a written set of rules for our local chapter and define the limits and authority of the organization and give a sense of both order and purpose.

## **ARTICLE I STATEMENT OF NAME**

Section 1. The name of this organization shall be the Greenville Chapter of the National Junior Honor Society of Secondary Schools (NJHS).

## **ARTICLE II STATEMENT OF PURPOSE**

The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship in the students of secondary schools.

## **ARTICLE III THE PRINCIPAL**

- Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.
- Section 2. The principal shall annually appoint members of the faculty as chapter advisors, who may serve consecutive terms.
- Section 3. The principal shall annually appoint a Faculty Council composed of five members of the school's faculty who may serve consecutive terms.
- Section 4. The principal shall receive appeals in cases of non-selection of candidates, and the disciplining or dismissal of members.

## **ARTICLE IV THE CHAPTER ADVISOR**

- Section 1. The chapter advisor(s) shall be responsible for the direct, day-to-day supervision of the chapter and act as a liaison between faculty, administration, students, and community.
- Section 2. The chapter advisor(s) shall maintain files on membership, chapter history, activities, and financial transactions. The chapter advisor(s) shall send the annual report to the national office.

**ARTICLE IV (cont.)**

- Section 3. The chapter advisor(s) shall regularly review each member for compliance with Society standards and obligations.
- Section 4. The chapter advisor(s) shall help the chapter officers understand and carry out their duties.
- Section 5. The chapter advisor(s) shall be an ex-officio, non-voting, sixth member of the Faculty Council.
- Section 6. The chapter advisor(s) shall be a member of the faculty, appointed annually by the principal, and may serve consecutive terms.

**ARTICLE V FACULTY COUNCIL**

- Section 1. The Faculty Council shall consist of five voting faculty members appointed annually by the principal. The chapter advisor(s) shall be an ex-officio, non-voting, sixth member of the Faculty Council. No principal or assistant principal may be included on the Faculty Council.
- Section 2. The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.
- Section 3. The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members and to consider non-selection, dismissal, other disciplinary actions, and warning cases.
- Section 4. The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, disciplining, and dismissal of members, all of which must remain in compliance with the national guidelines.

**ARTICLE VI MEMBERSHIP**

- Section 1. Membership in the Greenville Middle School Chapter of the National Junior Honor Society is an honor bestowed upon a student. Selection for membership is by the Faculty Council and is based on outstanding scholarship, citizenship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.
- Section 2. The Faculty Council shall reserve the right to award honorary membership to school officials, principals, teachers, NJHS advisors, adults, students with disabilities, or foreign exchange students in recognition of achievement and/or outstanding service rendered to the school in keeping with the purposes of the National Junior Honor Society. Honorary members shall have no voice or vote in chapter affairs.
- Section 3. Candidates become members when inducted at a special ceremony.
- Section 4. A National Junior Honor Society member who transfers to another school and brings a letter from the former principal or chapter advisor to the new school advisor shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.



**ARTICLE VIII**

**DISMISSAL**

- Section 1. The procedure for dismissal shall be determined by the Faculty Council and shall be consistent with the rules and regulations of the National Junior Honor Society. A written description of the dismissal procedure shall be available to interested parties.
- Section 2. Members who fall below the standards which were the basis for their selection shall be promptly warned in writing by the chapter advisor and given a reasonable amount of time to correct the deficiency, except in the case of a flagrant violation of school rules or civil laws a member does not necessarily have to be warned.
- Section 3. The Faculty Council shall determine when an individual has exceeded a reasonable amount of warnings.
- Section 4. In all cases of impending dismissal, a member shall have a right to a hearing before the Faculty Council.
- Section 5. For purposes of dismissal, a majority vote of the Faculty Council is required.
- Section 6. A member who has been dismissed may appeal the decision of the Faculty Council under the same rules for disciplinary appeals in the school district.
- Section 7. The National Council and the NASSP shall hear no appeals in dismissal cases.

**ARTICLE IX**

**CHAPTER OFFICERS**

- Section 1. The officers of the chapter, their duties, and method of their election shall be determined by the members of the chapter, approved by the Faculty Council and the principal, and then described in the chapter bylaws.
- Section 2. New officers shall be installed at a special ceremony.

**ARTICLE X**

**EXECUTIVE COMMITTEE**

- Section 1. The executive committee shall consist of the officers of the chapter and the chapter advisor(s).
- Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.
- Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

**ARTICLE XI**

**ELECTION OF OFFICERS**

- Section 1. The offices of President, Vice President, Treasurer, Historian, and Secretary shall be voted on by a majority vote of the membership.

Section 2. If the voting body decides to forfeit officers then committees shall be formed based on individual volunteers.

Section 3. In case of a tie for a particular office, both of the elected candidates shall share the office.

## **ARTICLE XII DUTIES OF OFFICERS**

The duties of each office shall be defined each year based on needs and requirements formulated by the membership.

## **ARTICLE XIII MEETINGS**

Section 1. Each chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.

Section 2. Meetings shall be called on an “as needed” basis by the chapter advisors.

Section 3. Special meetings approved by the executive committee may be called by the chapter president or other designated student leader.

Section 4. Chapters shall conduct meetings according to *Robert’s Rules of Order, Newly Revised* in all points.

## **ARTICLE XIV RULES OF ORDER**

The Greenville Chapter of the National Junior Honor Society will conduct meetings according to *Robert’s Rules of Order, Newly Revised*.

## **ARTICLE XV ACTIVITIES**

Section 1. Each chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in a service project that reflects his or her particular talents and interests. This is in addition to the chapter projects to which all members contribute.

Section 5. Each chapter shall publicize its projects in a positive manner.

## **ARTICLE XVI OFFICIAL INSIGNIA**

Section 1. This organization shall have an official emblem selected by the National Council. The emblem shall be uniform.

Section 2. The distribution of the emblem and the rules for its use shall be under the exclusive control of the National Council.

Section 3. Each active and honorary member shall be entitled to wear this emblem.

- Section 4. Any member who resigns or is dismissed shall return the emblem to the chapter advisor.
- Section 5. The motto of the National Junior Honor Society shall be “*Light Is The Symbol of Truth.*”
- Section 6. The official colors of the National Junior Honor Society shall be blue and white.

#### **ARTICLE XVII                      RATIFICATION OF BYLAWS**

These bylaws may be ratified at any meeting of the Faculty Council by a majority vote of the Faculty Council as long as the changes are consistent with the National Constitution and school regulations.

#### **ARTICLE XVIII                      AMENDMENTS**

These bylaws may be amended at any meeting of the Faculty Council by a majority vote of the Faculty Council as long as the changes are consistent with the National Constitution and school regulations.