

# **The Bylaws of the National Honor Society Marquette Senior High School**

## **Article I - Name and Purpose**

Section 1- Marquette Senior High School Chapter of National Honor Society

Section 2- Purpose- The purpose of this organization is to honor the academic achievement of students at Marquette Senior High School and to utilize their resources to serve the school and surrounding community. Similarly the NHS attempts to demonstrate the necessity of altruistic work for a society to prosper.

**Article II-** This society shall consist of a general membership, four chapter officers, a five member faculty council, a chapter advisor, and the principal. An alternate faculty council person shall also be chosen in case a member of the faculty council cannot fulfill their obligation.

## **Article III- Powers of the Principal**

The Marquette Senior High School Principal shall choose the Advisor in conjunction with the Faculty Council. The Principal shall choose members of the faculty council in conjunction with the Adviser. The Principal also has the rights as described by the National Honor Society Constitution.

## **Article IV- Powers of the Faculty Council**

The council shall by a majority vote make the annual selection of new general members. The council will also hold disciplinary hearings as called by the faculty Adviser. The council shall also consult with the Adviser on National Honor Society issues.

## **Article V- The Powers of the Marquette Senior High School Chapter Advisor**

The Adviser shall be a full time teacher at Marquette Senior High School and be chosen by the faculty council and principal. The Adviser shall be reviewed yearly by the faculty council. The Adviser shall keep faculty council informed on regular basis of the day to day operations and act as a liaison to faculty and administration. The Adviser shall review and prepare member nomination and dismissal information. Schedule and supervise meetings, help officers to finalize transactions. The Adviser shall also make decisions and keep general records necessary and proper to the continued function of the Society. The Adviser shall, in conjunction with the principal, choose new faculty council advisors as necessary when a position is vacant.

## **Article VI- Duties of Officers**

Section 1- There shall be four officers consisting of a president, vice-president, secretary, and treasurer for a term of one year beginning of the first Monday of May and ending on the first Friday following the first Monday of May of the following year. The officers and chapter advisor will be referred to as the executive committee.

Section 2- **The President** shall have the following duties:

- Attend all executive committee meetings.
- Run general membership meetings.
- Coordinate service projects.
- Make and plan in conference with chapter advisor.
- Oversee all general membership committees.
- Prepare with vice-president, secretary, and treasure the end of year reports.
- Give a speech on scholarship at spring awards ceremony.

Section 3- **The Vice-president** shall have the following duties:

- Attend all executive committee meetings.
- Take duties of president if s/he cannot fulfill them.
- Maintain National Honors Society bulletin board.
- Notify school and local media of all National Honors Society activities.
- Prepare end of year reports with president, secretary and treasurer.
- Give speech on leadership at spring awards ceremony.
- Serve as both vice-president and secretary if secretary cannot fulfill duties.

Section 4- **The secretary** shall have the following duties:

- Attend all executive committee meetings
- Keep detailed minutes of meetings.
- Record member attendance at National Honors Society events and meetings.
- Maintain files of membership and chapter history.
- Remind members of upcoming service projects.
- Give speech on character at spring award ceremony.
- Prepare end of year report with president, vice-president, and treasurer.
- Will serve as president if vice-president cannot fulfill the duties.

Section 5- **The treasurer** shall have the following duties:

- Attend all executive committee meetings
- Collect chapter dues.
- In conjunction with advisor keep accurate account records.
- Prepare finance information for faculty council, officers, and general members.
- All activities of treasure shall be in accordance with school regulations.
- Prepare end of year reports with president, vice-president, and secretary.
- Give speech on service at spring awards ceremony.
- Take duties of vice-president if s/he cannot fulfill them.

## **Article VII- Election of officers**

Section 1- Candidacy- In order to be considered a candidate a person must meet the following criteria:

- Be a member of the Junior Class  
Be a member in good standing for one year and have completed their points.
- Must have a petition containing twenty signatures of current junior and sophomore chapter members in good standing. Petitions with improper signatures will be considered null and void.
- Petitions are to be delivered to National Honors Society Advisor or current officers by 3PM on last Monday in April.
- Run for only one office.

Section 2- Elections- Elections will be held the first Monday in May.

- Elections will be by secret ballot and will begin at 7:15AM in an area designated by the advisor and will end at 2:30 PM on the same day.
- Only National Honor Society members in good standing may cast ballots.
- National Honor Society president will vote only in the case of a tie.
- National Honor Society advisor and current officers will tally results.
- Results will be announced within 24 hours of the conclusion of elections.
- New officers will assume duties the Friday following elections.

Section 3- Removal of Officers- Officers will be removed by a 4/5<sup>ths</sup> vote of the Faculty Council.

## **Article VIII- Definition of Membership and Obligations of NHS Candidates**

Section 1-Candidates must have completed a minimum of three semesters of high school

Section 2- Candidates must be selected by a majority vote of the NHS Faculty Council based on the criteria from section 3 as interpreted by the Faculty Council.

Section 3- The Four Pillars of the National Honor Society as applied by the Faculty Council.

Scholarship- Candidates must have a 3.5 cumulative GPA.

Leadership- Candidates must have performed a leadership role within an organization or in the classroom. A signature verifying their leadership role within an organization will be required. A position of leadership is not limited to holding an official or elected office. A leadership role can be verified through the faculty evaluation form.

Character- Character will be evaluated through the faculty evaluation form.

Candidates shall have no prior suspensions or disciplinary action for the following:

Alcohol or tobacco possession or consumption

Behavior related to illegal drugs

Cheating

Assault

Any grossly offensive conduct that is deemed actionable by the NHS Faculty Council.

Service- Candidates have completed hours of service to their community prior to nomination. This shall be documented by a signature(s) verifying completion of the service.

### **Article IX- Obligations of members**

#### Section 1-

- Pay yearly dues of ten dollars.
- Attend regularly scheduled meetings.
- Participate in National Honor Society sponsored and sanctioned service projects.

#### Section 2- Point System.

- Each member must attain a total of 100 points (10 hours of service).
- Points will be awarded by participating in NHS sanctioned projects. 10 points will be awarded for each hour of service given. A minimum of 10 points will be given for each activity.

#### Section 3- Procedure

- Students will be informed of their point totals for the year during the first week of the second semester and again on May first of each year.

### **Article X- Dismissal of Members**

#### Section 1- Grounds for dismissal includes but are not limited to:

1. Non payment of dues.
2. Failure to maintain 3.50 GPA for two consecutive semesters.
3. Failure to meet point obligation as specified in Article 9, section 2
4. Cheating or unethical classroom behavior.
5. Violations of laws and local ordinances.
  - Alcohol or tobacco possession or consumption
  - Behavior related to illegal drugs
6. Conduct unbecoming a National Honor Society Member deemed actionable by the NHS Faculty Council.

#### Section 2- Dismissal process for violations 4-6.

1. Student is notified in writing of violation.
2. The Society Adviser meets with the member in person.
3. Student has right to request a hearing of the Faculty Council.
4. The Faculty Council may also call a hearing requesting the presence of the student.
5. Dismissal is by a 2/3 majority vote of the Faculty Council and Society Adviser.

(A senior who falls below the NHS guidelines will be dealt with in an appropriate manner if there is no time to have a faculty council hearing.)

### **Article XI- Method and Procedure for Ratification and amendment of Bylaws**

#### Section 1- These bylaws and any amendments will be ratified in the following manner:

1. A 2/3rds vote of the General Membership called specifically for ratification
2. Ratification at a meeting of Faculty Council, the Principal and the Chapter Adviser.

The bylaws shall be reviewed on a yearly basis by the Faculty Council

Ratified: 5/03