

This sheet is a replica of the scoring sheet the MAHS Board uses to process the award submissions. We have provided you with this sample so that you know exactly what we are looking for in your application. Please review the areas we score carefully and you should find that success is within your reach!

SECTION INFORMATION	Points Worth
<u>OVERVIEW – section 1</u>	<u>6</u>
<i>Only those applications received postmarked by the deadline stated online will be processed.</i>	
Project submitted in 3-ring binder, maximum 1"	2
School Information given in full	2
Overall organization and proper order/placement of sections	2
<u>PROJECT DESCRIPTION – section 2</u>	<u>8</u>
<i>Project MUST be completed by the time the application is submitted and must take place no earlier than April of the previous school year for this application to be processed. This section must be no longer than ONE page typed, double-spaced</i>	
Project Name	1
Date(s) that the project took place	2
Description of project	5
<u>PROJECT EXPLANATION – section 3</u>	<u>76</u>
<i>Each sub-section below must be on a separate page. Each sub-section can be no longer than 2 typed pages, double-spaced. Each sub-section must have an appropriate title/heading on its first page.</i>	
<u>Goal Setting</u>	<u>15</u>
Goal is specific	3
Goal is measurable	3
Goal is attainable	3
Goal is responsible	3
Goal is timely	3
<u>Chapter, School & Community Involvement</u>	<u>10</u>
Members of the chapter are involved; amount of time they are involved is stated	2
Other students, faculty are involved in the project; amount of time they are involved is stated	4
Community members are involved in the project; amount of time they are involved is stated	4
<u>Organization and Activities</u>	<u>25</u>
There are a minimum of THREE activities/objectives/plans listed to support the goal	3
The activities match the goal and will help achieve the goal	3
The activities are clearly listed and explained	3
Each activity has listed who was responsible, how they accomplished the task, any supplies that were needed, due dates, etc...	9
There is an overall plan to achieve the goal, beginning to end	3
We could reproduce this event with this information provided	4
<u>Timeline</u>	<u>10</u>
Planning schedule is provided (details meetings, deadlines, to-do's, etc...)	6
Agenda/Timeline for the actual event day(s) is provided	4
<u>Evaluation</u>	<u>16</u>
Evaluation summary is given (paragraph format)	2
The strengths of the activities are clearly stated (list format, or clearly labeled in paragraph format)	3
The weaknesses of the activities are clearly stated (list format, or clearly labeled in paragraph format)	3
Specific evidence/measurements are given supporting the evaluation summary/strengths/weaknesses (numbers, percentages, contributions, etc...)	3
Evaluation matches the goal and activities	2
What the group learned is stated	3
<u>VISUAL EVIDENCE – section 4</u>	<u>10</u>
Total	100
<i>Up to 10 awards may be given each year; a suggested minimum total score is 75-80% of the total possible points available, but will depend on the number of awards received and the scores of those awards each year.</i>	